

Members of the public and press are invited to attend Hildersham Annual Parish Council Meeting, Village Hall, High Street, Hildersham, 27th Wednesday May 2009, commencing at 7.30pm.

There will be 10 minutes allocated at the beginning and at the end of the meeting for public participation.

AGENDA

1. Election of Chair

2. Signing of declaration of acceptance of office by Chair

3. Members of the Council to check and update their register of members' interests form

4. Election of Deputy Chair

5. Apologies

6. Approval of the minutes from the last meeting of 11th March 2009

7. Feedback on actions from the last meeting

8. Village Hall Charitable Trust (VHCT)

- a) VHCT has requested that the Parish Council share the costs to ensure that the village hall conforms to the required health and safety criteria - £375.00 each party. Can the Council authorise this expenditure?
- b) Update from VHCT

9. Update on Councils request for a temporary weight restriction to be introduced on the Back Road to Linton.

10. Allotment area

- a) Requests received retrospectively from David Palmer to erect a shed on plot 6
- b) Requests received partly retrospective from Lizzie Gresham to fence around her allotment
- c) Mark Huntsman's request to convert a shed into a chicken shed
- d) Requests received retrospective from Tim Swain to fence around his allotment
- e) Recommendations from an informal meeting about the allotments:
 - i) Suggestion that the allotment agreement be amended from September to include that permission must be sought to keep livestock and the location and size of the run will be agreed with the Council. Also add that produce cannot be sold for personal gain or for charitable purposes, with one longstanding exception to this rule.
 - ii) David Palmer kindly agreed to produce a newsletter reminding users to park by the barn, drive considerately down Blench Lane and that subletting is against the agreement.
 - iii) The idea of having a communal bonfire area is being looked into and the concept of creating a community orchard was raised, but would be a long-term project. The views of allotment holders would be sought.

11. Tree work update

- a) Proposal to replace the cherry trees with 5 varieties of birch tree. The bill for the work undertaken needs to be authorised.
- b) Work has been undertaken on the oak tree along Beech Row and the bill needs to be authorised.
- c) Soundness test on pine tree

12. Village maintenance

- a) Shine has asked advice on what to do with bottles that have been urinated in and left at the bus stop.
- b) Cutting the grass at the river edge in the recreation ground

13. Risk management of Parish Council’s assets

- a) Update on the insurance policy- £107.94

14. Correspondences

- a) Cambridgeshire County Council has invoice the Council for the light in Beech Row again
- b) SCDC – Housing futures update
- c) Information Commissioners Office – CD on the freedom of information act
- d) Letter from Hildersham Village Hall Charitable Trust requesting the Council share the costs to ensure the village hall complies with statutory Health & Safety requirements
- e) Does the Parish Council wish to renew membership to Cambridge ACRE - £25.00
- f) Does the Parish Council wish to renew it’s subscription to ‘Clerks & Councils Direct’ - £10.00

15. Working for Quality Status – update

16. Finance.

- a) Council to authorise the payments and approve the financial statement dated 27.05.09
- b) End of financial year figures to be agreed and signed off by the Chairman. These consist of receipts & payments with a bank reconciliation, a list of all the income & expenditure for the year and a supporting statement.
- c) Chair and Clerk to sign the annual return statement of accounts and the statement of assurance.
- d) The public inspection period for the audit will run from 25th May –22d June
- e) The Highways Dept will be forwarding the council the grass-cutting rebate for 2009-10 of £425.18.
- f) Adjustment to be made to Clerk’s wages this month to correct a duplicate claim for stationery and ‘phone calls. Two cheques have been raised and cashed to Mr Andrew Westwood-Bate for £3.50, when only one was required.

17. Planning

Reference:	For:	At:	Proposal:	Decision:
S/0425/08/F	Mr & Mrs Tarry	12 Beech Row	Extensions	District Council approved

Tree work application from Mr Myer, Woodside, High Street
 Tree work application for 2 Church Cottages

18. Items for the next meetings agenda

10 MINUTES FOR THE PUBLIC TO RAISE ISSUES OF CONCERN OR MAKE COMMENTS ABOUT THE BUSINESS DISCUSSED.

Next meeting Wednesday 8th July 2009